

# The Harington Scheme

## Annual Report

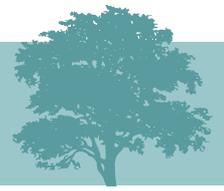


Supported by:



# 2011-2012

# The Harington Scheme



The Harington Scheme affords a unique opportunity for young adults with learning disabilities and/or difficulties, providing individual learning programmes designed to help them into employment, further education or a more rewarding life.

Set up as a charity by the local community some 32 years ago, the majority of learners come from the North London area, though the unusual nature of the scheme attracts people from all over the capital.

The scheme is situated on a land-locked site behind Highgate High Street in North London.

There are four main strands to the training:

- The *Vocational Training Scheme* aims to prepare learners for work, find them further employment and support them in their new jobs. Qualifications and training in horticulture and retail are offered, and the programme is designed as a holistic package that develops transferable skills vital for successful and sustained employment.
- *Harington Gardeners* is a supported employment initiative offering a stepping stone for those learners who are not ready to go straight into work at the end of their training.
- The *Day Service* provision offers horticultural activity of a therapeutic nature to adults with a learning disability or mental health support needs.
- The *Foundation Skills* provision equips young people with the basic skills needed for employment, self-direction and personal development.

Every learner has an individual programme of activities to support their personal development and skill needs.

The majority of learners are found a job or further education when they leave, and the Scheme supports them for as long as is needed for them to settle in.

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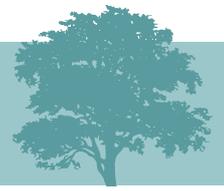
Working in the greenhouse

**The Harington Scheme** (founded in 1980)  
55a Cholmeley Park, Highgate, London, N6 5EH  
• [info@harington.org.uk](mailto:info@harington.org.uk) • [www.harington.org.uk](http://www.harington.org.uk)

Founding Chairman  
**Dame Geraldine Aves DBE**  
Patron **Joe Swift**

Registered Charity No. 279376

# Chairs' report



Last year we shifted the AGM from July to November, and this year we are moving it to December and holding it after the Plant Sale, so that Members have the opportunity to visit the Scheme, buy some plants for Christmas, and catch up with the events of the past year at the AGM.

We were very fortunate that Pauline Treen joined the Trustees in May 2012. Pauline is known to many of you as the former Fundraising Director of the North London Hospice and we look forward to her bringing these skills to the Harington Scheme. We have now recruited three new trustees in the last two years which has renewed the energy and experience of the Trustees.

This last year the Scheme has been faced with two major developments, an Ofsted inspection, the first in six years, and the financial implications of the forthcoming demise of the PCT (Primary Care Trust), our landlords, under the Government's reorganisation of the Health Service.

In terms of the Ofsted inspection the picture is overwhelmingly positive. We surpassed our results in the previous inspection in 2006. All areas were graded 2, which means Good, with the exception of Outcome for Learners, which was graded 1, which means Outstanding. We would like to congratulate Joanna and her team and also Donald Lush who was Acting Manager of the Scheme in the time leading up to the Inspection.

The implications of the demise of the PCT are still uncertain. We have been paying an annual peppercorn rent of £150, but the PCT is now talking about setting a market

rent. However, the fact that we have an agricultural lease should be helpful in terms of the size of the increase. Next April the PCT will be transferring the freehold of our site to NHS Property Services Ltd, who, we fear, may not have any local knowledge of the valuable work that is done by the Scheme. We are currently in discussions with the PCT, and hope to persuade them to take full account of the interests of our learners and the value of maintaining the Harington Scheme.

While the outcome of the income and expenditure account for the year shows an overall profit, this is due to the one off generous legacy of Lord McIntosh, and we will need to make additional efforts to raise income in the coming year.

The Trustees completed a new three year Business Plan (2011-2014) whose progress is being monitored by the Trustees twice a year via an action plan.

The Friends, under their Chair Rosalind Laurie, have been as active and supportive as usual. They provided refreshments and, together with the staff, helped organise the two Plant sales in December and May, as well as organising the annual quiz in February hosted by John and Katie Plews from Upstairs at the Gatehouse. In addition they have organised a wine tasting in June which was a great success. As a result they have raised the splendid total of £14,085 for the Scheme.

We would also like to thank all the individual and charitable foundations who have given us grants this year including Tottenham Grammar School Foundation,

*"I am being helped with my reading and writing, it's better than other colleges"*

Sinan, Learner



Celebration of Achievements

the Leathersellers' Company Charitable Fund, the City Bridge Trust, the CLA Charitable Trust, the Rank Foundation, the Dudley and Geoffrey Cox Charitable Trust, the Hubert Blake Charitable Trust, the Jack Petchey Foundation and the Fogel Charitable Trust.

We would also like to thank Joanna Baxter, who has been on maternity leave for a large part of the year, but who returned on a part time basis just before the Ofsted inspection in May and steered the Scheme through to such a successful conclusion, and Donald Lush, who took over as Acting Manager in September 2011, and stayed on till the end of the year, and who has contributed a lot to maintaining the progress and morale of the Scheme in the absence of two of the senior managers. We would like to congratulate both Joanna and Rachel Pilkington on the birth of their daughters.

In addition we would like to pay tribute to the staff and volunteers who have faced a challenging year from which they have emerged with such notable success.

Finally we would like to thank our fellow Trustees for their support and commitment over the past year.

*Tony Baker and Carol Burgess, Co-Chairs*

*"I like gardening and making friends. I have fun at the Harington Scheme"*

Alicia, Learner

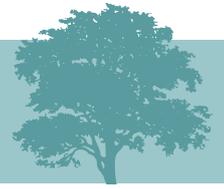
*"It's good because everyone gets included. No one is left out and there is good teamwork"*

Daniel, Learner



Pond Square stall

# Manager's report



We have had a very successful year at the Harington Scheme in challenging circumstances. The learners have once again excelled themselves and the staff have worked particularly hard to achieve some great outcomes.

With an Ofsted inspection due, a stretching learner recruitment target, a tight budget, and two managers, including myself, about to go on maternity leave, the trustees and staff greeted the new academic year with some trepidation, but things soon fell into place.

We were fortunate to recruit Donald Lush as acting Scheme Manager and Lynne Hamer to cover the Vocational Teamleader post. After a (very) brief induction from the mums-to-be, they quickly adapted to their

*"I like looking after the tools, mowing, hedge cutting and loading up the van"*

Philip, Learner

At the residential



*"I love coming into the Harington because everyone's a laugh and friendly, and I'm doing my apprenticeship"*

Cleo, Learner



Working on the vegetable plots

roles and became valuable members of the management team.

We also welcomed Erica Levy and Paula Edwards to the teaching staff in September and said farewell to John Fairweather, Horticultural Trainer, who after many years of commuting from Hampshire decided to get a job closer to home.

Recruitment to our new Foundation Learning provision got off to a slow start. With a dramatically reduced Connexions service locally, the Recruitment and Progression team put a huge effort into strengthening our links with the Jobcentre Plus, schools and colleges to increase referrals, and by the end of the year ninety-three young people and adults had participated in our training, an increase of 18% on the previous year.

In our first full year of Foundation Learning there was a strong focus on learners achieving a range of qualifications in horticulture, retail, personal and work skills, English, Maths and ICT, but importantly we managed to retain the flexibility to offer each learner a personalised package of qualifications,

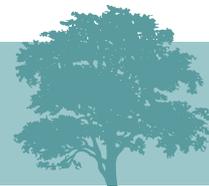


Cookery

work experience and support that is so vital to ensure progression. Over the course of the year all learners who had qualification targets as part of their programme achieved one or more qualifications (84% of all leavers) and 79% of learners who left during the year went to a positive destination. Congratulations to all of our leavers and we wish you all the best for the future.

Another major task of the year was to prepare for inspection. As the maximum time between inspections was getting closer, we were well prepared and somewhat relieved when Ofsted announced their inspection in May 2012. Three inspectors visited the Scheme for four days to evaluate our Foundation Learning provision. All aspects of the training provision were judged good or outstanding, with 'Outcomes for Learners' judged as outstanding, an excellent result that reflected the hard work and improvements made since our last inspection in 2006. The main findings of the inspection team included:

- Qualification rates and progression rates into further education, training and sustained employment are very high.
- Partnerships to develop provision to meet learners' needs are effective and enhance the opportunities and support available to learners.
- Care, guidance and support for learners are outstanding.
- The board of Trustees is supportive of staff and managers providing good strategic direction and overview of the provision.
- Quality improvement arrangements are well established and are effective in improving provision.



Working at Hyde Park



*"Harington is a great place to learn and grow. It's a great place to learn how to deal with different types of people"*

Shamsu, Assistant Gardener

*"I like coming into the Harington because the staff are so supportive"*

Dillon, Assistant Gardener

- The scheme uses resources particularly well to provide very good value for money.

The inspectors were also impressed by the range of support offered by our fantastic group of volunteers who work with the learners individually and in groups. One of the few areas for improvement that Ofsted identified was a need to increase the professional development and support for our volunteers and we will be addressing this in the coming year.

A full copy of the report can be found on our website.

Our employer links have continued to strengthen. This year we worked with 23 employers and voluntary sector organisations who offered our learners work experience and employment. The recruitment and progression team offered employers a helping hand through job coaching and aftercare support for their

employees who trained with us in the past. Work experience is one of the most popular and worthwhile aspects of our provision and therefore a huge thanks to those companies and individuals that have worked with us during the year.

Harington Gardeners employed 10 former learners, as well as hosting numerous work experience placements for the current Foundation Learning cohort. The assistant gardeners were supported to improve not only their gardening skills, but also important employability skills, such as team-working, punctuality, following instructions and communicating with their colleagues. Like many businesses Harington Gardeners have suffered from the effects of the economic downturn, with some contracts lost and difficulty finding new work, and income from sales was lower than anticipated. We thank the Leathersellers' Company and all of our garden maintenance customers for their continued support.

Whilst there was much to celebrate there were two sad losses during the year. Founder member and regular supporter Rose Mary Braithwaite and popular and long-standing trainee Gerald Yilmaz both passed away and they are sorely missed by all.



Rose Mary Braithwaite



Gerald Yilmaz

Now back with the Scheme full time after my maternity leave, I am very pleased to have been able to report on such a successful year and this is due to the hard work and dedication of all of staff, volunteers, trustees and supporters. Thank you all and I look forward to continuing our work together.

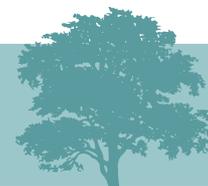
*Joanna Baxter, Scheme Manager*



Visit to recycling centre



Snowdrops in the Walled Garden



## 2011/12

The Harington Scheme has changed the accounting period to reflect the accounting periods of funding bodies. The new accounting period 1st August to 31st July was introduced this year. The accounts show the respective position for 2010/11 which was a transition year with a 16 month accounting period April 2010 to 1st July 2011.

The profit and loss account shows that the Scheme returned a surplus of £28,195 on a turnover of £746,463 in 2011/12. Expenditure in 2011/12 was in line with budget at £718,268. The restricted funds balance as at the year end is £43,537 as related projects were taken forward. The balance will be carried forward.

The financial results for the Scheme for the year continue the pattern of previous years. The results are dependent on variable income streams and on grants and donations. In the early part of this year the training centre had difficulty recruiting to its main Education Funding Agency (EFA) training programme and the lower occupancy resulted in a reduction in income from the EFA. The Gardeners continue to make losses, but remain an important part of the training. The Scheme is committed to retaining the Gardeners who compete for contracts in the commercial and public sector, and is progressing ways in which the loss can be materially reduced. A legacy donation of £50,000 was received during the year and this significantly improved the year end position.

The Scheme's principal funding source was the Education Funding Agency (EFA) which succeeded the Young People's Learning Agency (YPLA) in April 2012. EFA income accounted for just under 50% of income. The Scheme is committed to the continual development of the scope and quality of its services to meet the contemporary educational standards and funders' requirements, as it is obviously imperative that government funding is maintained.

We are very grateful to supporters of the Scheme who have raised funds over the years.

## 2012/13

The Trustees have set a break-even budget for the period to 31st July 2013. Income and fund raising that can be reasonably relied upon should be sufficient to cover minimum Scheme running costs for the year, with the provision of additional services and improvements being dependent on further fundraising.

*Joanna Sheehan, Treasurer*



Japanese anemones in the Walled Garden

## Statement of Financial Activities

Summary Income and Expenditure Account - for the year ended 31st July 2012

	Unrestricted Funds £	Restricted Funds £	Year to 31.7.2012 £	16 months to 31.7.2011 £
<b>Incoming Resources</b>				
<i>Incoming Resources From Generated Funds:</i>				
Voluntary Income:				
Charity grants and donations	92,300	42,500	134,800	100,450
Friends and other donations	30,292	5,000	35,292	46,113
Investment income	1,816	–	1,816	1,211
Other income	–	–	–	8,100
<i>Incoming Resources from Charitable Activities:</i>				
Training scheme income including fees and grants from public bodies	441,381	10,430	451,811	677,453
Harington Gardeners	122,744	–	122,744	181,650
<b>Total Incoming Resources</b>	<b>688,533</b>	<b>57,930</b>	<b>746,463</b>	<b>1,014,977</b>
<b>Resources Expended:</b>				
Costs of Generating Funds	7,147	–	7,147	8,477
Charitable Activities:				
Harington Gardeners	171,213	17,253	188,466	245,258
Training Scheme	470,836	36,810	507,646	703,083
Governance costs	15,009	–	15,009	16,705
<b>Total Resources Expended</b>	<b>664,205</b>	<b>54,063</b>	<b>718,268</b>	<b>973,523</b>
<b>Net Incoming/(Outgoing)</b>				
Resources for the Year	24,328	3,867	28,195	41,454
<b>Total Funds at 1st August 2011</b>	<b>301,979</b>	<b>39,670</b>	<b>341,649</b>	<b>300,195</b>
<b>Total Funds at 31st July 2012</b>	<b>£326,307</b>	<b>£43,537</b>	<b>£369,844</b>	<b>£341,649</b>

# Friends of Harington report



The theory that time is elastic is certainly proving true for me now: the 2011 Harington AGM feels like yesterday, while the events the Friends organised in the last year or so are becoming distant memories, so it is a pleasant task to revive them here in this report. Our efforts enabled us to transfer over £14,000 to the Scheme in April, which has paid for the learners' annual residential trip to the Isle of Wight, the cleaning of the greenhouse, and other projects yet to be decided. Last year the Friends' donation was spent on new waterproof uniforms for the Harington Gardeners, new signage around the Scheme, and an updated website which has already succeeded in attracting new learners, as well as the much-appreciated residential trip and enjoyable Bonfire Party.

Our regular fund-raisers continued happily last year: the refreshments, home produce stall and raffle were all generously supported at the Spring and Christmas Sales, and the Supper Quiz in March was very good fun as always, with the excellent John and Katie Plews challenging us with Olympics and Jubilee based questions and helping us to raise nearly £3000 profit. The Pond Square stall, run by Alison Dart on Thursday mornings from March to October, involved the learners as well as the Friends, and continued to make profits which were educational as well as financial.

Our October fund-raisers have been different each time. In 2011 we were treated to an evening of contemporary art hosted by Pauline and Ray Treen. The Friends' committee provided wine and canapes to nourish the body as well as the soul, and everyone went home happy and very impressed. In 2012 we organised three wine-tasting events with the Theatre of Wine and Truffles delicatessen, who gave us exceptionally generous rates; both the summer and autumn sessions were hugely enjoyable as well as informative, and quite a few guests came twice!

All our events depend on the hard work of the Friends' committee, and I'd like to thank the great current team for their constant, generous and efficient support.

I'm very happy that all of them are continuing as committee members next year. Of course the greater part of the money raised by the Friends comes from non-committee members, Friends who support the Harington annually with their subscriptions and donations. People give what they can – and sometimes that is a lot – and often have been contributing for years. I'm extremely grateful to all of them for their loyalty and commitment

*Rosalind Laurie, Chair of the Friends of Harington*



Pond Square stall

## Friends of Harington

Income and Expenditure Account for the Year Ending 31st March 2012

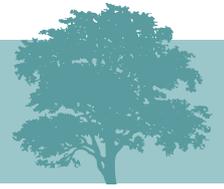
### Expenditure

2011 £		2012 £
139.22	<b>AGM Expenses</b>	105.42
224.37	<b>Printing/Stationery/Postage</b>	230.70
122.91	<b>Spring Sale</b>	90.00
133.83	<b>Joe Swift Event</b>	0.00
25.21	<b>Firework Party</b>	13.98
100.00	<b>Christmas Sale</b>	137.26
954.98	<b>Supper Quiz</b>	993.67
46.49	<b>Lunch for Scheme Staff</b>	25.94
0.00	<b>Art Event</b>	175.08
52.00	<b>Bank Charges</b>	0.00
15,526.10	Transfer to the Harington Scheme	14,085.28
1,250.00	Closing Cash Balance Lloyds TSB c/f	1,250.00
<b>18,575.11</b>		<b>17,107.33</b>

### Income

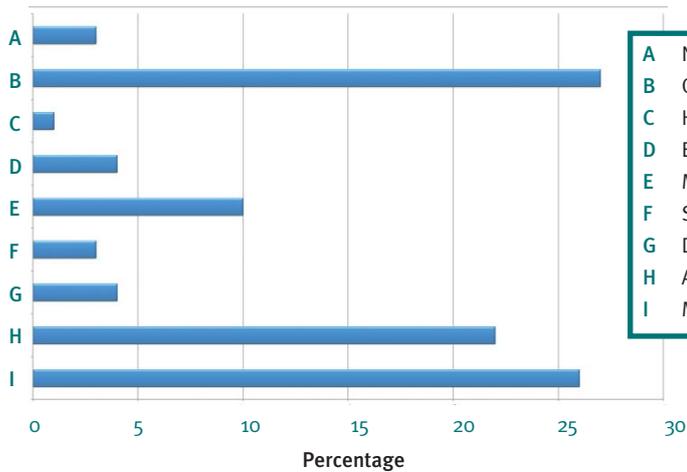
2011 £		2012 £
1,250.00	<b>Opening Cash Balances Lloyds TSB b/f</b>	1,250.00
2,190.00	<b>Subscriptions</b>	2,160.00
5,703.28	<b>Donations</b>	6,019.05
	<b>Special Events:</b>	
1,021.20	Spring Sale	1,091.30
1,095.60	Christmas Sale	1,329.48
865.00	Restaurant Tree	0.00
2,598.00	Joe Swift Event	0.00
0.00	Art Event	1,445.00
3,848.00	Supper Quiz	3,809.89
<b>9,427.80</b>		<b>7,675.67</b>
4.03	<b>Investment income</b>	2.61
<b>18,575.11</b>		<b>17,107.33</b>

# Beneficiary overview



## Beneficiaries by Disability Type (%)

At the residential



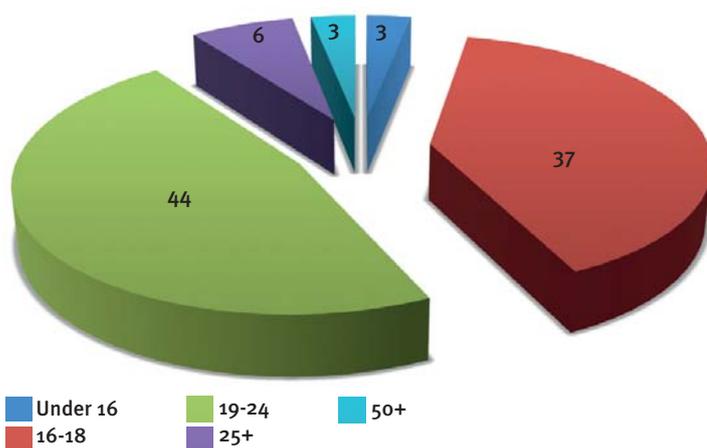
- A No disability/ difficulty (3 - 3%)
- B Other/ multiple disability (25 - 27%)
- C Hearing / Visual impairment (1 - 1%)
- D Emotional/ behavioural difficulty (4 - 4%)
- E Mental health issues (9 - 10%)
- F Severe learning disability (3 - 3%)
- G Dyslexia (4 - 4%)
- H Autistic Spectrum disorder (20 - 22%)
- I Moderate learning disability (24 - 26%)



*"It's good because you do gardening and you can get work experience and a job. It's fun working outside"*

Hasan, Learner

## Beneficiaries by Age Group (%)

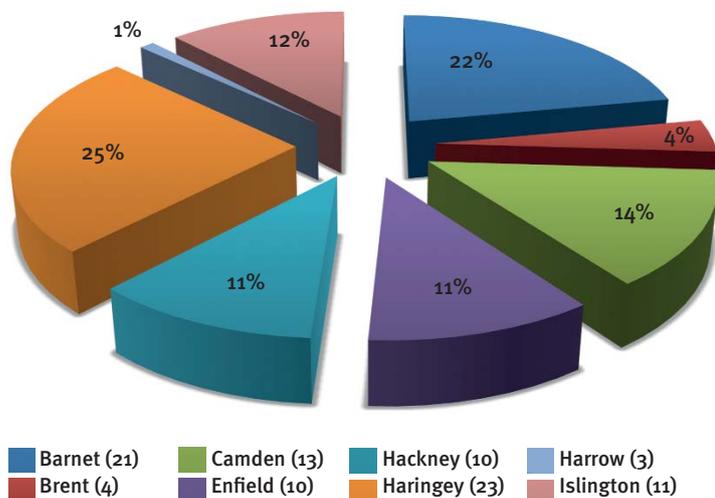


Above: The actual number of learners in each age category



Work experience at Archway Cycles

## Beneficiaries by Borough of Residence (%)



Above: The percentage of learners from each borough, actual numbers in brackets.

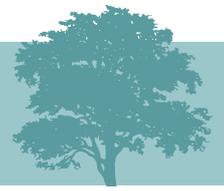


Working in the greenhouse

*"We develop skills to get a job. The staff help us to achieve our skills"*

Henna, Learner

# Thank you to our supporters



Grateful thanks from everyone at the Harington Scheme to every single one of the individuals and organisations whose generosity continues to make our work possible.

## Employers

**Retail:** Archway Cycles, Bon Marche (Wood Green), Cancer Research (Highgate), Gary Swerner Optician, Oxfam (Dalston & Highgate), Peacocks (Wood Green), QVC, Superdrug (Harringay), Thornton's Budgens, Traid (Wood Green), Waitrose, Wyvale Garden Centre

**Horticulture:** Brent Parks Department, Elder's Voices, Enterprise (Hyde Park), Golders Hill Park, Haggerston Park, South Herts. Golf Club

**Catering:** Holly Lodge Community Centre, Barnet Council, Channing School

**Other:** Channing School (Office & Catering), Exposure Magazine (Media), Haringey Association for Independent Living (Office), The Arts Depot (Office)

*"It's nice to see how the Harington students develop"*

Piera, Cancer Research

*"It's great to see young people grow in confidence and create powerful work which they can be proud of and other young people can relate to"*

Andreas, Exposure Magazine

## Partners

Barnet College, British Transport Police, Capel Manor College, Channing School, City and Islington College, Education Funding Agency, Elfrida Society, Fair in the Square, First Rung, GOALS, Hampstead School, Haringey Sixth Form Centre, HAVCO, Highgate Literary and Scientific Institution, Highgate Neighbourhood Forum, Highgate Schools, The Highgate Society, HNCC Mini Gym, Institute of Education, Job Centre Plus, Local Authors (Caitlin Davies, Michele Hanson, Sophie Radice), London Southbank University, London Work-based Learning Alliance, Maximus, Middlesex University, North London Training Partnership, Oak Lodge School, Princes Trust, Prospects, Remploy, Riverside School, Salesforce Foundation, SEETEC, William Ellis School, Wolves Lane Garden Centre



Work experience at Cancer Research

Prizes from Horticultural show



*"Work experience is really good and I enjoy it. Thank you to the Scheme for getting my work experience"*

Lucy, Learner

## Grants and Donations 2011 - 2012

### Major Donations

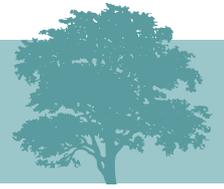
The Estate of Lord McIntosh	£50,000
Tottenham Grammar School Foundation	£38,500
City Bridge Trust	£30,000
Friends of Harington	£14,085
Leathersellers Company Charitable Fund	£10,000
Stephen and Leila Hodge	£5,000
Highgate School Parents Association	£4,046

Dudley & Geoffrey Cox Charitable Trust	£3,000
Livia Gollancz	£3,000
Gary Sycamore	£2,400
CLA Charitable Trust	£1,500
The Swindlers	£1,384
The Rank Foundation	£1,000
Mr & Mrs J Bardner	£1,000

### General Donations

Mr R. Caird, Central Hornsey & District Allotments & Horticultural Society, Fair in the Square, Fogel Charitable Trust, Highgate School, HMRC Charities, Hubert Blake Charitable Trust, Jack Petchey Foundation, Jean Fadil, Joanne Knowles, Junko Nakata & Andrew Sulston, Mrs. A. Nicol, Mrs. C. Blake, Mrs. Orlik, Muswell Hill & District Horticultural Society, Park Avenue South Association, Rose Mary Braithwaite, Rotary Club of Islington, Highgate & Muswell Hill and St. Anne's Church

# The Harington Scheme 2011-2012



## THE HARINGTON SCHEME STAFF

### Management and Administration

Joanna Baxter  
Donald Lush  
Caroline Simpson  
Simon Tye

### Vocational Training Team

Rachel Pilkington  
Lynne Hamer  
Kimberley Cronk  
Steven Gaylor  
David Robinson  
Erica Levy

### Foundation Skills Team

Glynis Williams  
Paula Edwards  
Stephen Webber

### Recruitment and Progression Team

Michelle Besant  
Mandy Hill  
Dennis Walker

### Harington Gardeners

Darren Townsend  
Mirianna Bunch  
Massimo Battocchi

### Volunteers

John Blake, Maureen Bocking, Lucy Charles, Noreen Cunningham, Nitin Dabasia, Alison Dart, Sue Eziefula, Eva Frean, Lorraine Fox, Valerie Hall, Mandy Hellawell, Joanne Knowles, Alastair MacDonald, Mary Openshaw, Katharine Ridler, Martin Smith, Gary Sycamore, Robert Wallich, Fiona Walker and Joanna Wise



Planting in the Walled Garden



Literacy class

## THE HARINGTON SCHEME OFFICERS

### Patron

Joe Swift

### Co-Chairs

Tony Baker  
Carol Burgess

### Treasurer

Joanna Sheehan

### Company Secretary

Ted Dixon

### Trustees

Caryle Adams, David Booth, Leila Hodge, Jennifer Horne-Roberts, Liz Leverton, Peter Mantle, Dan Newman, Pauline Treen

### Accountants

Calder and Co.

### Architects

Tim Ronalds

### Company Members (other than trustees)

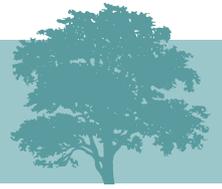
John Bardner, Peter Benton, Ruth Benton, Rose Mary Braithwaite, Bill Bulman, Mary Burns, Paul Crooks, Alison Dart, Peter Draper, Ruth Edwards, Judi Fairlie, Lorraine Fox, Elaine Garrod, Nicky Gavron, Chris Hindley, Lottie Hunter, Anne Johnson, Sara Kaye, Pat Lawlor, Jane Lister, Robert McBarnet, Margaret McGlone, Rose Mendel, Jean Morley, Margaret Neal, Mary Openshaw, Tim Ronalds, Jenny Russell, Marcia Saunders, Sir Andrew and Lady Smith, Joe Swift, Gary Sycamore, Pauline Wearden, Sue Whittington, Phyllis Willmott, Penny Woolley, Jennifer Wright.



Butterfly in the Walled Garden



Spring sale



## Saturday 11th May 2013

Spring sale and open day  
9.00 a.m. – 2.00 p.m.

## Wednesday 17th July 2013

Celebration of Achievements 6.30 p.m.

## Saturday 14th December 2013

Christmas sale and open day  
10.00 – 2.00 p.m.

## Thursdays 11am – 1pm March to October

Weekly Stall at Pond Square, N6

We also hold regular fundraising events throughout the year, so please visit our website for details or join our mailing list: [mailinglist@harington.org.uk](mailto:mailinglist@harington.org.uk).

Please note that the Harington Scheme is open Monday to Thursday 9.00am - 4.00pm for the sale of plants and produce. Visitors are also welcome to view the site and meet the staff during those hours.



## How to get involved

There are many ways that can get involved with the Harington you could:

- Join one of our training programmes
- Employ Harington Gardeners
- Make a donation
- Become a volunteer
- Join the Friends of Harington
- Come to an event
- Host a work experience placement

For more details visit our website [www.harington.org.uk](http://www.harington.org.uk) or come to see us in Highgate.

## Contact details

THE HARINGTON SCHEME	020-8341 3657
ENROLMENTS & PLACEMENTS	020-8341 9089
THE HARINGTON GARDENERS	020-8348 5605

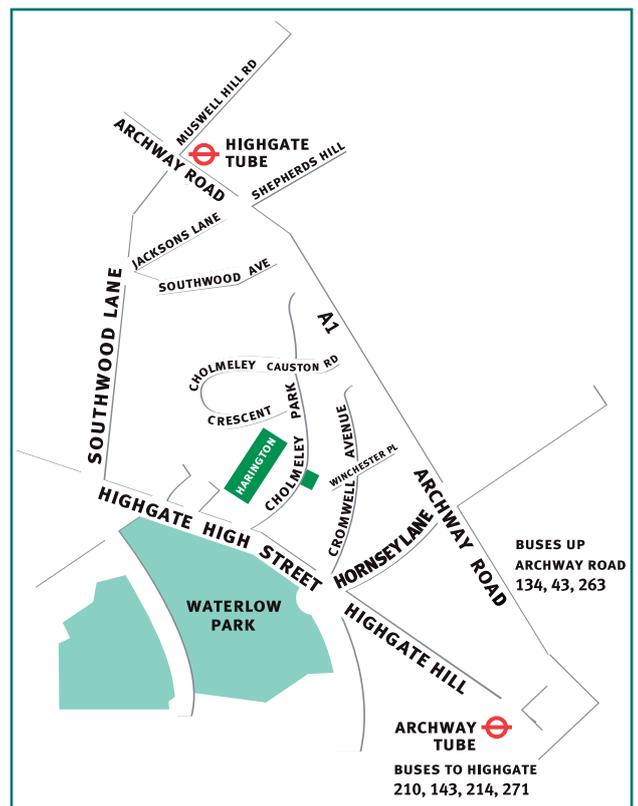
*The Harington Gardeners are available for all types of gardening work.*

- fax: 020-8347 8860
- e-mail: [info@harington.org.uk](mailto:info@harington.org.uk)
- web: [www.harington.org.uk](http://www.harington.org.uk)
- follow us on twitter: @Haringtonscheme
- facebook: [www.facebook.com/haringtonscheme](http://www.facebook.com/haringtonscheme)
- 55a Cholmeley Park, Highgate, London, N6 5EH

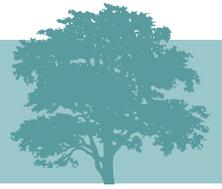
### Directions

From Archway Station: travel up Highgate Hill (buses nos. 143, 210 or 271) to the first bus stop in Highgate High Street.

From Highgate Station: walk downhill on Archway Road, third road on the right. The main site is accessed from Cholmeley Park at the side of Furnival House (No. 50). Visitors always welcome



# Donation form & Gift Aid declaration



## Donor's Details:

Title	<input type="text"/>	First name or initial(s)	<input type="text"/>
Surname	<input type="text"/>		
Full Home Address	<input type="text"/>		
	<input type="text"/>		
Postcode	<input type="text"/>	Signature	<input type="text"/>
Donation amount	<input type="text"/>	Date	<input type="text"/>

If you would like to make a donation online or via bank transfer please visit our website or contact us on 0208 341 3657

## Please help us to make your donation go further by completing this Gift Aid Declaration Form

Using Gift Aid means that, for every pound you give us, we will receive an extra 25p from HMRC.

So, if you want your donation to go further, then why not *giftaid it*

### I would like the Harington Scheme to treat:

- The enclosed gift as a Gift Aid donation; **OR**
- All gifts of money that I make today and in the future as Gift Aid donations; **OR**
- All gifts of money that I have made in the past 4 years and all future gifts of money that I make from the date of this declaration as Gift Aid donations; **OR**
- I am not a UK taxpayer. *(Please tick the appropriate box)*

*I confirm I have paid or will pay an amount of Income Tax and/ or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2008*

Please notify the Harington Scheme if you: 1. Want to cancel this declaration 2. Change your name or home address 3. No longer pay sufficient tax on your income and/or capital gains.

If you pay income tax at the higher rate, you must include all your Gift Aid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

*The Harington Scheme complies with the Data Protection Act and will NOT disclose your information to third-party traders in personal data. However, if you do not wish to continue to receive information please indicate below and return to us at the above address*

*I do not wish to continue to receive information from the Harington Scheme.*

### Please return this form to:

**The Harington Scheme** Registered Charity No. 279376

55a Cholmeley Park, Highgate, London, N6 5EH

Tel: 020 8341 3657 Email: [info@harington.org.uk](mailto:info@harington.org.uk) Website: [www.harington.org.uk](http://www.harington.org.uk)

